

Sealed proposals will be received in the Office of the Town Clerk,
40 Commons, PO Box 226, Little Compton, RI 02837
Until 4:00 PM on THURSDAY, **FEBRUARY 4, 2021**, marked:
ENGINEERING for WILBOUR WOODS BRIDGE/ ROAD RESTORATION
Proposal 2020- 04
Wilbour Woods, Swamp Road, Little Compton

PROJECT SCOPE:

- Rebuilding Wilbour Woods' two existing vehicular bridges
- Restoring the eroding edge of existing vehicle roadway adjacent to Dunderly Brook
- Plan for the existing problematic stepping stones

Proposals and documents prepared by the engineer and specified for construction bidding shall take into account: keeping "rural" existing esthetics, long-term durability, cost, environmental protection, and regulatory compliances for these above scope elements. Upon completion all work shall resemble as much as possible the existing dry stone "rustic" construction, but be supported by durable means that meet modern needs.

PRE-PROPOSAL CONFERENCE: Proposed bidders are strongly encouraged to attend a meeting on site with Town Representatives 10 am THURSDAY JANUARY 21, 2021 at the waterfall, Wilbour Woods: (COVID Protocols apply). Written response for any modifications to this document will be subsequently prepared and emailed to all participants.

THE ENGINEERING PROPOSAL TO THE TOWN:

Proposals should be broken down into phases, with costs for each indicated below. Proposals should include any/all subcontractor's fees and work with DEM and any other government agencies that might be needed. The Town encourages the Engineer include a biologist familiar with ecosystems and regulations as a consultant. After the initial launch with the Stakeholders Committee the Engineer shall be expected to meet with a proposal twice with the Wilbour Woods Stakeholders Committee and once with the Town Council.

- A. **Concept Design Phase:** (Target date March 5, 2021) An initial meeting with the Stakeholders Committee shall launch the project. At the end of this phase of work the Engineer shall present his/her recommendations to the Stakeholders. Concepts and alternatives for construction will meet the needs of the town, any environmental approvals necessary and affordable construction costs for each element.
Engineering Fee for Concept Design \$— — — —
- B. **Design Development Phase (Completion Date Due 15 June, 2021):** Final recommendations for the three scope elements, for construction on both sides of the stream, and construction cost estimates. Work in this phase shall include:
- a. Town approval(s)

- b. Securing environmental permits as necessary, which may include RI Dept. of Environmental Management and possibly any other governmental agency having authority over such a project.
- c. Meeting with the Town for any necessary modifications to the design in response to environmental permitting and in preparation for bidding on construction.

Engineering Fee for Design Phase \$————

- B. Bidding Phase: The Town will seek bid proposals for project construction
 - a. Bid documents to be prepared by the Engineer and acceptable to the Town
 - b. Engineer shall attend and participate in the construction pre-bid conference
 - c. Bids will be opened by the Town Council during a public meeting

Engineering Fee for Bidding Phase \$_____

- C. Construction Supervision:
 - a. The Engineer shall function as Project Manager/Construction Inspector on behalf of the Town of Little Compton
 - i. Engineer will ensure quality and timely workmanship, as well as compliances with any or all agencies having jurisdiction of this type of work.
 - ii. Inspect and approve materials, construction methods, schedules, ensure tree and watershed protection, and review and approve contractor invoices prior to submittal to the Town for final authorization for payment.

Engineering Fee for Supervision: \$_____

ENGINEER’S TOTAL FEE PROPOSAL \$_____

Additional authorized engineering services

An hourly rate shall be submitted for use with any additional work, approved in advance and negotiated by the Town Administrator on behalf of the Woods Stakeholders Committee.

Hourly Rate; \$_____

The Town reserves the right, as the interest of the Town may require, to reject any or all engineering proposals, to waive any technical defect or informality in proposals received, and to accept or reject any proposal or portion thereof.

QUALIFICATIONS:

1. Licensed and over 3 years’ experience to practice Structural Engineering in the State of Rhode Island, furnishing qualifications to the proposal, as well as qualifications for any consultants including a possible biologist familiar with similar ecosystems and regulations.
2. Demonstrate familiarity with state regulations, including permitting process for RI DEM, RI Coastal Resources Management Council and if relevant Army Corps of Engineers.

It is required that all supplies and services provided to the Town comply with applicable governmental laws and regulations including, but not limited to the Federal and State requirements as

to conditions of employment to be observed and wage rates to be paid under the Contract as determined by the Department of Labor and Industries under the Provisions of Chapters 12 and 13 of Title 37, General Laws of Rhode Island, 1956, as amended.

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office (401) 635-4400 three business days prior to the bid opening.

It is the bidder's responsibility to see that the sealed bid referencing this project is delivered within the time and at the place prescribed. Bids received prior to the time of opening will be securely kept, unopened. Bids may be withdrawn upon written request (on the letterhead of the bidder and signed by the person signing the bid) if such request is received prior to the time fixed for opening. Bids may be modified in the same manner. No bid or modification thereof received after the time set for opening will be considered.

Contact:

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Town Administrator

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